

## **Notes of Neighbourhood Plan Working Party meeting held on 28 June in the Village Hall at 8.00pm**

Present: Paul Ambrose, Graham Dormer, Bob Hall, Gareth Hawkins, Stephen Hemingway, Graham Hill, Paul Ward

Apologies: Jeremy Thornton, Andrew Smith

### **1. Purpose**

The purpose of a Neighbourhood Plan was discussed. It was unclear why a NP should be produced.

### Pros and Cons

#### Pros

- It can make positive statement
- There are benefits from the Localism Act
- More weight than a Parish Plan
- By existence developers would have to provide reasons for non-compliance

#### Cons

- Statutory force weak.
- NHDC would not force developers to comply
- It cannot override a Local Plan

### **2. Issues**

Potential issues for scope of a Neighbourhood Plan were discussed.

- Development within the Parish
- Traffic and parking
- Flooding
- Youth
- Impact of development in surrounding areas
- Railway (capacity, commuters, associated parking)
- School capacity

All proposed sites within Knebworth are under 500 dwellings which means that it is not a strategic site and therefore there would be no contribution towards infrastructure.

### **3. Terms of Reference and Positions**

The terms of reference were reviewed. It was agreed that positions would not be filled until the group decides to move forward

### **4. Funding**

Funds the production a NP: Door to Door collection, Precept, Grants

### **5. Strategy**

Initially focus on one topic and produce policies to consultation stage to see the response.

### **6. Actions:**

- 1.1. Review Parish Plan to identify scope of NP. – Everyone
- 1.2. List benefits of NP – P Ward
- 1.3. Find questionnaires produced by other NPs – B Hall & G Hawkins
- 1.4. Ask the admin assistant is she is able to minute meetings. – C Graham
- 1.5. Provide flip chart / computer and projector next meeting. – C Graham
- 1.6. Use of Google groups – S Hemmingway is to set up an email
- 1.7. Draft an outline plan to develop NP – P Ambrose
- 1.8. Act as temporary chair – P Ward

Next Meeting Tuesday 26 July at 8.00pm in the village hall.