



"Knebworth aims to be a vibrant and inclusive village community, a great place to live that is distinct and separate from its neighbouring communities. A place that aspires to good design and improved environmental performance where everybody has access to green spaces. A community that will accommodate sustainable growth and development in its population, services and infrastructure that embraces our values, has the minimum impact on local nature and wildlife and that ensures Knebworth's fundamental rural character is maintained."

**Minutes of Knebworth NP Steering Committee meeting
held on 24th October 2018, 8pm in the Village Hall**

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| Present: | Clint Bull (CB, chair) Graham Dormer (GD, vice chair) Roy Oostwouder (RO) Jacqueline Veator (JV) | Andy Nation (AN) Penny Berry (PB) - Note taker Paul Ward (PW, KPC) |
| Apologies: | Lisa Nash (LN), Claire Graham (CG, KPC), | Bob Hall (BH), Robert Sprigge (RS) |

1. Minutes of previous meeting

- Minute taker – GD
- Minutes of the previous meeting were accepted.

2. Project Planner Timetable

2.1 Objectives and Policies

- Built Environment: First draft commented on. Some more work to do.
- Well Being: First draft commented on. PB revising.
- Env. And Flooding: Objectives only
- Traffic, Transport and Parking: Objectives and Policies - JV has some comments, to be discussed. TT&P group busy with Parking Survey (see later).
- Education: Objectives and Policies done, but need to be re-expressed. Need to agree what we (KNP/KPC) want and get it written in as a Policy. Need something in place before landowners meeting (3 weeks).
- Retail and Business: Still no lead. PW wonders if we can extract this from NHDCLP and other NPs. Could we write a policy to support small retail units ('hubs') within new developments?

AE asked if there was a framework available for our Neighbourhood Plan (NP). JV said that CG had created a draft based on the NHDCLP. This draft needs to be simplified, but would have the advantage of improved readability when comparing KNP and NHDCLP together.

Revised Plan Date for Policies – Prior to public consultation.

To Parish Council on Feb 13th, 2019.

To public consultation (an exhibition in the Village Hall) in early March.

Therefore – **NEXT VERSION OF POLICIES IN NOVEMBER. Nearly finalised Policies by 9th January.**

3. AECOM Report (Draft)

CG has combined the comments onto one spreadsheet. Still to add comments from **RS (JV Done – post-meeting) and GD (Done, post-meeting)**.

4. Meeting with Landowners

Wednesday 14th November, 2018.

CG has compiled a list of topics per location / landowner, which pulls together the current thinking on various topics.

PW is preparing agenda for this meeting.

Updates from Sub-Groups

Youth workshop: PB reviewing feedback

Youth Forum: 7 'youths' and 2 leaders, representing different ages and interests. – Very strong views on Primary School. Did NOT want a Secondary. Very good standard of comments, very useful. **JV will issue report.**

5. Parking Survey

GD explained the need for data for both the SOS Pub Appeal, and to counter some figures and assumptions in the NHDC Parking Strategy (Phase 2) DRAFT. GD reported on the experiences of the first full day, surveying only those streets nearest the station. Only GD, CG and Phil Skinner have been involved. To include more streets in a day, we will need more people. It is also evident that hourly 'Beats' are unnecessary, early morning, mid-day, and late night give adequate values for resident and commuter parking. Additional times are only useful to show the more dynamic aspects i.e. WHEN cars arrive and depart.

To be repeated on 25th and 29th of October, thereafter to be decided.

6. Website, Social Media, etc.

RO said there was nothing to report.

7. Communication

PB sent updates to Woolmer Green and Datchworth. Very positive feedback. After discussion, it was decided to sent updates also to Welwyn and Codicote.

8. A.O.B.

None.

9. Date of next meeting

28th November, 2018.