

*“Knebworth aims to be a vibrant and inclusive village community, a great place to live that is distinct and separate from its neighbouring communities. A place that aspires to good design and improved environmental performance where everybody has access to green spaces. A community that will accommodate sustainable growth and development in its population, services and infrastructure that embraces our values, has the minimum impact on local nature and wildlife and that ensures Knebworth’s fundamental rural character is maintained.”*

<b>Neighbourhood Plan Steering Committee meeting – 15<sup>th</sup> May 2019 8:00pm, Village Hall</b>
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**Attendees:**

Clint Bull (CB, chair)  
Graham Dormer (GD, vice chair)  
Jacqueline Veater (JV)  
Penny Berry (PB)

Roy Oostwouder (RO)  
Robert Sprigge (RS, Minute taker)  
Andy Nation (AN)  
Lorna Allen (LA)

**Apologies:**

Paul Ward (PW, KPC)  
Claire Graham (CG, KPC)  
Lisa Nash (LN)

**Agenda:**

**1. Minutes from previous meeting**

- Correction to Lorna’s surname
- Transport survey
  - i. Expression of need has been presented to Locality
  - ii. Application to be prepared and submitted within 14 days GC and JV
  - iii. The consultant will be AECOM
- Meeting with NHDC Planning officer being arranged CG
- Summary of comments on policies in Dropbox now represented as percentages for and against

**2. Updating of Programme (CB)**

- Remove policies which are more appropriately already located in another group section
- Next steps provide:
  - i. ‘Narrative’ summarising how we came to each of these policies – See ‘Wellbeing’ for example
  - ii. Justifications of policies with references
  - iii. Add photos, charts and tables
  - iv. Aspirational items to be in an Action plan appendix – Includes potential future policies which are currently not practical / cost effective but should be reviewed as part of updates in subsequent years.
- Deadlines for completing
  - i. See Revised Programme schedule – March 2019 -> completion
  - ii. Policies to be delivered to PC in time for their June 12 meeting CB

**3. Consultation Statement (CB)**

- Provide details of all the (many) consultations and surveys carried out and planned CB

**4. Zero Carbon Emissions (GD)**

- The Committee for Climate Change May 2019 report **Net Zero - The UK's contribution to stopping global warming** was commissioned by the Government. The principle revision to their previous report is 100% reduction ('Net-zero') of greenhouse gases from 1990 figures by 2050, rather than 80% reduction as recommended in 2008. It concludes that net-zero is necessary, feasible and cost-effective. This may or may not be accepted by Government
- Review the new Committee for Climate Change report:
  - i. See set of extracts documented and place in Dropbox
  - ii. Why is the impact vital for Knebworth to consider?
  - iii. Review our policies and develop potential future policies – record as 'Aspirational'

**5. Parish News Article (PB)**

- Penny was thanked for her work in producing the article for the June edition

**6. Splash Park (CB)**

- Request to be referred to PC

**7. A.O.B**

- It was pointed out that this was almost certainly our 30<sup>th</sup> meeting!

**8. Date of next meetings** – Location to be confirmed

- Thursday June 13<sup>th</sup>
- Wednesday July 3<sup>rd</sup>