

“Knebworth aims to be a vibrant and inclusive village community, a great place to live that is distinct and separate from its neighbouring communities. A place that aspires to good design and improved environmental performance where everybody has access to green spaces. A community that will accommodate sustainable growth and development in its population, services and infrastructure that embraces our values, has the minimum impact on local nature and wildlife and that ensures Knebworth’s fundamental rural character is maintained.”

Neighbourhood Plan Steering Committee meeting – 2nd October 2019 8:00 pm, Village Hall, Committee Room – Meeting 35

Attendees:

Clint Bull (CB, chair)	Roy Oostwouder (RO)
Graham Dormer (GD, vice chair)	Andy Nation (AN)
Phil Skinner (PS)	Lorna Allen (LA)
Penny Berry (PB)	
Robert Sprigge (RS) Minute taker	

Apologies:

Claire Graham (CG, KPC)	Paul Ward (PW, KPC)
Jacqueline Veater (JV)	

Agenda:

1. Minutes from previous meeting

- Agreed
- Matters arising – Comments received from JV were discussed incl. Norton Green status – refer to CG. Character – Moved to Environment

2. Policies and objectives (GD)

- Proposed updates to Views and Local Economy
 - Map of views – Refer to CG regarding mapping software
 - The additional Policy in Local Economy will use ... within the proposed NHDCLP settlement area as defined by the proposals map' - as this is the wording in the NHDC LP.
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- Comparison of KNP Policies with existing and proposed NHDCLPs
 - This is needed for the Basic conditions statement
 - GD’s work on this was appreciated by all present
 - It covers both the existing and new Local plan currently in progress
 - Action ALL – Review tables created by GD and advise GD if correction required
File Located in Dropbox 4 – Plan documentation
- Parking standards should be compare with Preston NP

3. KPC Presentation (JV)

- Are we ready? No – rescheduled to PC November meeting (12 Nov?)
- What else needs to be done?
 - All sections are to be presented in Dropbox with only the latest version in a folder named ‘Latest version’ to clarify. Note the latest version must not be edited but replaced if editing is required.

4. Action Plan (PS)

- PS has collated a large set of action plans and appreciation was show for this.
- See Section 7 – Appendix A in Dropbox
- Any other action plans should be sent to PS.

5. Definitions

- The Term 'Village area' will not be used. 'settlement area' is the term used in NHDCLP

6. Communication issues (LA)

- Website – updated with formal documents but not with a an overview of progress
- Any other ways of communicating to non-parish magazine readers? Potentially:
 - PC notice boards
 - Facebook pages for Knebworth and surrounding villages
 - Library

7. General Plan Issues (ALL)

- Views and character area locations – Use of map software to be confirmed with CG, GD will assist CG
- Use of Dropbox – GD explained situation
- Glossary – Updates agreed
- Photos to be used in Plan should be in a single location
- References
 - LA added downloaded pdfs into Dropbox with an index
 - References to be done to a professional level / University style

8. A.O.B

- Solar panels should be pretty standard by now – The ‘luxury apartments’ being built in Park lane don’t have them on large south facing roofs
- Action: Solar panels to be specifically mentioned in Built environment as an example of energy generation

9. Date of next meeting

- 23 October Village hall

10. Meeting closed: 21:55