

“Knebworth aims to be a vibrant and inclusive village community, a great place to live that is distinct and separate from its neighbouring communities. A place that aspires to good design and improved environmental performance where everybody has access to green spaces. A community that will accommodate sustainable growth and development in its population, services and infrastructure that embraces our values, has the minimum impact on local nature and wildlife and that ensures Knebworth’s fundamental rural character is maintained.”

Neighbourhood Plan Steering Committee meeting – 20th February 2020, 8:00 pm, Knebworth Village Hall Annexe. Meeting number 40

Attendees:

Graham Dormer (GD, vice chair)
Jacqueline Veater (JV)
Penny Berry (PB)
Robert Sprigge (RS) Minute taker

Lorna Allen (LA)
Phil Skinner (PS)
Roy Oostwouder (RO)

Apologies:

Clint Bull (CB, chair)
Claire Graham (CG, KPC)
Andy Nation (AN)
Paul Ward (PW, KPC)
Lisa Nash (LN)

Agenda:

1. Minutes from previous meeting approved

Matters arising

- KNP V11 now uploaded – Most minor corrections suggested were already incorporated [JV]
- Dropbox edit access [CG]
- Dropbox reporting ‘Full’ to some members – find and move large files to OneDrive. [GD]

2. Feedback re KPC meeting, last week. (GD)

- GD gave an introduction explaining that KNP consists of the previously seen Policies, plus Objectives, introductions, history, policy justifications, Action Plan, References, so is now a document of some 111 pages. Backed up by comments from PW.
- KPC approved the Draft KNP
- Letter to be sent from KPC to NHDC, saying that the KNP will next commence the Regulation 14 consultation process. [CG]

3. Changes to draft

- Most minor corrections suggest were already incorporated in V11 [JV]
- Co-working space missed from 5.5 and 5.6 – Action [JV]
- GD would prefer that references to ‘Wate Not, Want Not’ be changed to ‘Plant Nursery’. [JV]
- Photos to be upgraded (Station pub – Photo needed as pub is now open) – **(post meeting -DONE)**

4. Actions arising from 'Project Plan Stages', to ensure we can adhere to the timetable. (JV)

- Submit Strategic Environmental Assessment Screening Report to North Herts (Feb). [JV]
 - Note that a full SEA should not be required as KNP is not proposing any sites
- Basic Conditions Statement – KNP/NHDC Policies map to be updated. [GD]
- Prepare Summary document for Knebworth Parish residents (Feb) [RO/JV]
 - Intro for Summary to be written. [PB and ALL]
 - Complete for printing by 29 Feb
- Distribute Summary with Parish Update, to residences and businesses, 14 – 21 March [CG and ALL]
 - 6-week consultation (additional due to public holidays) and Open day (April)
 - Full copies: Library, Village Hall, Station Pub, British Legion, Lytton Arms, Website. (Also, a copy to Clare Skeels(?) at NHDC)
 - Collection points for paper responses: Village news, Library, Village hall
 - Consultation closes on 9 May
 - Proposed Open day Saturday 18th April 2020 – – (post meeting – KVH booked)
 - Consider responses from 7 May and adopt where appropriate

5. Communication of 'Current status and immediate next steps' (PB)

- PB was thanked for the items in Knebworth Parish News (KPN)
- KPN April edition to publicise Open day
- Neighbouring Parishes to be notified: Datchworth, Woolmer Green and Codicote

6. A.O.B.

- **Date of next meeting with Landowners**
Not scheduled, expected to be after publishing Summary and full document.

7. Date of next meeting: 9 March 2020 – (post meeting – confirmed, 8pm in KVH annexe.)

8. Meeting closed at 21:55