

- Non-delivery of Summary and Response forms were reported in Constance Place and some blocks of flats in Deanscroft. These were due to access problems (keypad entry). Lockdown occurred before these problems were resolved. If the period is extended, we may need to deliver to these locations.

- **What happens at the end of this process?**

- JV said that we have to record comments received. JV has a standard spreadsheet for this purpose. The KNPSC will have to consider each comment and decide whether or not to make any changes as a result, these need to be justified and agreed as to what the changes will be.
- JV suggested that PW ask the Parish Council whether they want to agree the spreadsheet before any revisions are made, or revise the Plan with a narrative. Any changes will be incorporated and we will end up with a Submission version of the Plan. **Action: PW**

4. Update on responses (RW)

- **How many have we had?**

- Mainly covered in No.3 above.
- GD is to contact Dee Banks to see whether any paper forms have been submitted through the Village Hall letterbox. **Action: GD**

5. Next Steps (GD)

- JV had divided the KNP into 13 different sections to be put on the KNP and PC websites, these are on Dropbox. CG had updated the KPC website accordingly. RO will do the same for the KNP website. **Action: RO**
- There is a Table of Contents, but it does not "click through" to the relevant section.
- GD had produced a poster to remind people of the deadline. There was a discussion on possible amendments to reflect on whether there could be an Open Day at the end of May. It was agreed to continue the consultation process until the end of May and note on the flyer that, if circumstances allow, we will hold an Open Day at the end of May, also noting that the date had changed. GD to revise and circulate for comment. **Action: GD**
- Once finalised, these posters will be put up around Knebworth. GD will give three posters to CG for the KPN notice boards around the parish and he has a list of suitable other locations for posters. **Action: GD**
- GD will also post notices on the four relevant Knebworth social media sites as below: **Action: GD**
 - Save Rural Knebworth (350 members)
 - We are from Knebworth (2,000)
 - Knebworth Uncensored and (682)
 - Knebworth Rail user's forum (636)
- LA suggested the Knebworth WI as a forum for wider circulation and will email GD the contact details. **Action: LA**

- **A.O.B**

- RS reported that in Central Bedfordshire, councillors had been replaced by admin staff for planning purposes. JV said that was true in some areas, but not in NHDC or East Herts. Some councillors are working from home.
- Local news is that Preston NP had recently been made.

- CB reported an increase in fast moving cars through the high street area in the early evening recently. RS had reported speeding to the local PCSOs during a recent visit.
- RS said that a consultation by Herts County Council on traffic was looking at a cycle track from Welwyn to Stevenage and improving flow of buses through Knebworth. This does not count as input into our consultation unless specifically asking to be involved in our NP. HCC have got involved in several NPs recently and JV hopes that we would hear something from them with regards to the proposals.
- Allotment query from CB. There is an allotment policy (KBW5) as the current allotments are at risk and the area is also recorded as a Local Green Space. The Parish Council tried to buy the land, but were turned down as it is currently offered as development land.
- LA queried whether the feedback received via comments could be added in an Appendix. JV said that this did not warrant an additional Appendix, but could be incorporated as comments received. The KNPSC members are allowed to comment as members of the public on the matters discussed at today's meeting. These matters were raised due to the local lockdown situation and included:
 - I. The need for good high speed broadband in order to work from home, particularly with the increase in the number of houses proposed, otherwise the bandwidth will be reduced.
 - II. The need for local green spaces for recreation and exercise. This has been a vital element within the lockdown rules.
- RS asked when the KNP would be considered to be emerging. JV said that once we have arrived at our Submission version, it will have more weight than it does at the moment. We will then submit it and NHDC will go through another consultation process. Once the examiner has said that the Plan is sound, it is very much an emerging Plan and carries a lot of weight.
- JV also said that there had been a recent Government announcement that no more referenda can take place until May 2021, this included Neighbourhood Plans. Once examined, the final version can go to referendum, but not until next May.

6. Date of next meeting

Tuesday 12th May 2020, 8.45pm, at home via Zoom (subject to change, depending on easing of lockdown restrictions and JV's diary commitments)